



Murray Avenue School

Code of Academic Integrity

Our Mission

At the Murray Avenue School, we are committed to promoting a learning environment based on a foundation of personal integrity, credibility, and academic honesty. Students and staff members are jointly responsible for fostering an environment where academic integrity is expected. The Code of Academic Integrity will serve to guide the conduct of students.

Our approach to creating an environment conducive to academic integrity is based on the *Honor Above All* program created by the Josephson Institute of Ethics.

I. Definitions of Academic Dishonesty

- A. Assessments:** Using or attempting to use/provide unauthorized assistance, material, or study aids prior to or during any assessment. This definition includes, but is not limited to:
1. Copying, or allowing another student to copy, answers from an assessment
 2. Orally communicating answers during an assessment
 3. Transmitting answers by use of non-verbal signals during an assessment
 4. Using information from any electronic device (including cell phones, programmable calculators, and/or tablet PC's) without authorization from the classroom teacher.
 5. Providing or receiving information about an assessment, including answers or questions from an assessment. This includes sharing information about assessments with students from other class periods.
 6. Having or using a piece of paper with answers, formulas, information, or notes that is not specifically authorized by the classroom teacher.
 7. Working with other students on a take-home assessment unless specifically authorized by the classroom teacher.
- B. Homework and Notes:** Passing all or part of someone else's homework or notes as your own. This definition includes, but is not limited to:
1. Copying any part of someone else's homework or notes
 2. Giving someone your homework or notes to copy
 3. Using someone else's homework or notes as your own in order to receive academic credit

C. Plagiarism in Papers and Assignments: Using ideas, data, or language of another person or source without specific or proper permission, acknowledgment, and/or citation. This definition includes, but is not limited to:

1. Including in any assignment turned in for credit any materials not based on your own research and writing. This includes:
 - a. Having someone else research and/or write your assignment
 - b. Copying part or all of another student's assignment and submitting it as your own
 - c. Copying all or part of an idea from a published source
2. Writing or researching someone else's assignment or paper.

D. Other Forms of Academic Dishonesty

1. Deceiving a teacher or making up a false reason or excuse to get special consideration on an assessment or an extension for any assessment, paper, homework, or any other assignment.
2. Forging a signature
3. Falsifying or misrepresenting data.
4. Knowingly help another student violate any provision of this code.
5. Please note, attempted academic dishonesty, even if unsuccessful, will be treated as academic dishonesty.

II. Consequences

Disciplinary action will be commensurate with the offense.

A. Disciplinary action may include one or more of the following:

1. Warning
2. Point deduction or a score of zero on the assignment or assessment
3. Assignment of additional work, alternative work, or retesting
4. Notification of parents/guardians
5. Parent, teacher, and administrator conference
6. Detention
7. Suspension